



STREET & PUBLIC SPACE USE PERMIT APPLICATION

Municipality of Jasper Bylaw Enforcement Service
 PO BOX 520, Jasper Alberta T0E1E0
 P.780-852-5514 F.780-852-5519
 E. bylaw@town.jasper.ab.ca

Date of Application:
Date Application Accepted:
Business License Number:

Application Requirements Check list:

- Submit application a minimum of five (5) business days prior to project start date for review
- Active MOJ Business License (if applicable) with the Municipality of Jasper (*for application visit jasper-alberta.com*)
- Submit Traffic Accommodation Plan
- Read Street & Public Space Use Permit terms and condition and sign at the bottom
- The permit is not valid, unless signed and paid for in full 48hrs in advance**

Applicant

Name:	Company:
Email:	Cell Phone #:
Onsite Contact Person:	Onsite Phone #:

Billing Address

Location/Work Description

Address/Location(herein known as the **Closure**):

Start Date (Month/Day/Year):	Between the hours of:
End Date (Month/Day/Year):	

Areas Affected by Work

<input type="checkbox"/> Road	<input type="checkbox"/> Driving Lane
<input type="checkbox"/> Parking Lane	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Alley	<input type="checkbox"/> Parking Lot
<input type="checkbox"/> Public Space	<input type="checkbox"/> Parking Stall (# of Stalls:)
<input type="checkbox"/> Other:	

Work Description:

Applicant to provide:

Traffic Accommodation Plan

Street & Public Space Use Permit Terms and Conditions

1. The applicant is required to submit a Street & Public Space Use (SPSU) Permit Application a minimum of five (5) business days prior to project start time.
2. Failure to abide by the SPSU Permit will result in a void permit and a stop-work order being issued by the Municipality of Jasper Bylaw Enforcement Service.
3. All fees and the deposit (if required) must be paid in full for a SPSU permit to be valid.
4. All roads, construction, utility, and landscaping work affecting public property must be completed to Municipality of Jasper standards. If the Applicant fails to do so, the Municipality of Jasper may undertake such work and bill all costs of such work to the Applicant and collect such costs in the same manner as fees and taxes.
5. All work shall be done in compliance with Occupational Health and Safety regulations and applicable Municipal, Provincial and Federal bylaws, guidelines, acts or regulations.
6. Full access to the Closure area will be given to RCMP members, Peace Officers, Bylaw Enforcement Officers, Municipal Compliance Officers, Chief and Deputy Fire Chiefs and Public Health Officers. At no time shall these persons be hindered or obstructed in the course of their duties.
7. The permit holder must provide written notice one week in advance of the temporary closing of an access to a home or business to all property owners and/or residents who may be affected by the closure.
8. Vehicular and pedestrian access to properties shall be maintained at all times unless coordinated with affected property owners one week in advance of the permit start date.
9. If required, it is the responsibility of the permit holder to coordinate with adjacent property owners for the use of their land.
10. All road surfaces and sidewalks shall be kept clear of obstructions and/or debris, to avoid hazards or inconvenience to the public.
11. Signs, cones, barricades, and all other traffic control devices to protect and control pedestrian and vehicular traffic in the **Closure** area shall be used in accordance with the *Manual of Uniform Traffic Control Devices for Canada* (Transportation Association of Canada) and the *Traffic Accommodation in Work Zones Manual* (Alberta Transportation).
12. The permit holder shall be responsible for all loss and damage of any nature or kind caused or arising directly or indirectly from any temporary closure of public land.
13. The permit holder agrees to indemnify the Municipality of Jasper against any and all claims for damage or injury.
14. The permit holder shall provide proof of insurance to the Municipality of Jasper upon request.
15. When the permit holder requires an extension of the permit or a change to any of the conditions under which the permit was issued, the permit holder shall apply for such change at least 48 hours in advance.
16. In the event of unforeseen circumstances after work commences that require an extension of the permit or a change to any of the conditions under which the permit was issued, the Municipality of Jasper Bylaw Enforcement service will evaluate on an individual basis the conditions of the permit and any additional fees.
17. The Licensing and Enforcement Manager for the Municipality of Jasper reserves the right to alter and make reasonable changes to written permit before said permit action commences.

Submission

By signing this application for a Street & Public Space Use Permit, the applicant submits that they have read and agree to all of the terms and conditions related to a Street & Public Space Use Permit and will abide by them.

Applicant Signature

Date

Submit Applications to:

Completed applications can be scanned and emailed to bylaw@town.jasper.ab.ca or in person at the Administration Office, 303 Pyramid Lake Rd.